Dear families,

**Google Chromebook Information Sessions**
Thank you to the many families who attended either of the 2 Google/Chromebook sessions held on Tuesday morning and evening. Thank you to all Grade 5 2016 families for being present to gain an insight into the Chromebook program and the associated rental or ‘byo’ user agreements.
Thank you to Marty McGauran and Kayla Tonelli for leading us through the 2 sessions.

**Prep Transition Program**
**Session No. 2 - Tuesday 27th October - 1.30pm-3.00pm**
The first of our 2016 Prep Transition Sessions was held yesterday afternoon. It was wonderful to welcome our 48 2016 Grade Prep children. The children entered the session with both great excitement along with some apprehension as they entered the school site for the first time in a structured and meaningful setting. Thank you to our 2015 Prep team for being such a welcoming and reassuring face to our new friends. The second of the Prep Transitions will be held on Tuesday 27th October.

**2016 Stationery Orders**
2016 booklists were distributed to all students in Years 1-5 on Monday.
Booklists for students in Grades 1-6 are individual, as some items may be carried over from the previous year, and will not need to be reordered. These individual packs attract a few options- school delivery (Mount Waverley Secondary College-Tues. Jan.19), home delivery, self-service or shop collect. 1-6 orders need to be finalised by Monday 7th December.
ALL BOOKLISTS NEED TO COMPLETED either online or delivered directly back to school. Instructions on how to order online (Years 1-6 2016) and delivery options for Years 1-6 are printed on the order form
Please contact Eithne King if you have any queries.
2016 Classes

The staff in the coming weeks will begin the process of putting together class lists for the 2016 school year. The process will be completed with consideration given to social cohesion, friendship groupings, placement of siblings and positive academic influences. Other factors to be considered include keeping a ‘balance’ of children with social, emotional, physical and academic needs, and an even spread of grade level numbers and genders in multi-age classes.

If you have any relevant information that you believe is pertinent to the grade placement process, I invite you to forward your thoughts to me in writing by Friday 30th October. We will evaluate all requests and make a professional judgement on the placement of the child in question. The final decision rests with the school. Please keep in mind the many limitations that are already placed on the staff during this complex process. We ask that you submit requests with ALL of the above factors considered. Submissions need to be put forward to me via email at principal@hfmw.catholic.edu.au no later than Friday 30th October.

‘Teacher Shopping’- Parents submitting requests must support their request with supporting detail. We are less likely to support requests where parents are simply ‘teacher shopping’. The reference to ‘teacher shopping’ meaning that, for example, parents have heard positive comments on teachers in the school from other parents and think that teacher may be good for their child. Likewise a sibling may have had a teacher previously and a parent wishes for their next child to also have that teacher. We would love to meet all requests but there are other elements around class placements, as detailed previously, which may take priority over a request as such. We are blessed with a highly skilled and enthusiastic staff team and we are confident that all teachers will meet the needs of your children. If all parents submitted requests for teachers then our system of student allocation would be compromised.

As stated above, parents are invited to submit information that may be pertinent to 2016 class placement but we ask that you take on board all of the above information when making your request.

Term 4 Calendar – refer to School Website
We refer all families to our school website for the term 4 calendar. The website address is www.hfmw.catholic.edu.au. Please refer to the ‘School Community’ page to find the calendar link. Please make note of all the events that will be taking place in a very busy term 4.

School Fees – Accounts Distributed
Thank you to the many families who have their accounts fully up to date for the year to date.
Families with fees and levies outstanding will be sent invoices tomorrow. We would appreciate payment of fees and levies being finalised by Thursday 23rd October.

Thank you.
Students Departures/Future Numbers:
If your children (Grade Prep-5) will not be returning to Holy Family in 2016 we ask that you notify us in writing at the earliest possible time. This information is essential as we plan for 2016 class structures.

Term 4 Summer Uniform & ‘No Hat - No Play’
We alert parents that children can make the transition to summer uniform at the beginning of term 4. We also remind parents that term 4 has a ‘No Hat – No Play’ Sunsmart policy. Children without hats at school will be restricted to paying under the shade cloth in the quadrangle.

Christ Our Holy Redeemer Night Market
& Cancer Council Fundraiser
STALL HOLDERS WANTED
Date: Thursday 19th November
Time: 6:30-9.00 pm
Contact: Sarah Dias on 0431 813 944
Email: cohrmarket@gmail.com

Term 4 Level Newsletters
Term 4 Level Newsletters will be distributed to parents this week via email. We ask that all families take note of the curriculum details to be covered throughout term 4 and to the important dates and events taking place in term 4.

CONGRATULATIONS TO THIS WEEKS AWARD WINNERS!!!

William A  Prep J
Prep KW  Piper M
1/2A  Benjamin W
1/2HD  Harry W & Zander D
1/2PW  Joachim B
3/4BB  Callum R
3/4GA  Adam W
3/4D  Will D
5/6H  Dullain R
5/6S  Joshua J
5/6T  Emilie L
We welcome the sunshine of the last week as we move into the last term of the school year. This week, we gathered as a staff again to give our final feedback on our bullying prevention proposal. This is the culmination of two terms work and includes a new policy, revised procedures for reporting and responding to bullying as well as a revision of and planning for prevention. This information will be presented to the School Board this coming Monday and then out to the wider school community in coming weeks. With this in mind, we continue our Wellbeing Wonders section on bullying and this week include information from Kidsmatter on responding to bullying, and ways in which parents and carers can help.

**Responding to Bullying**

It is very important to let children know that bullying is not okay and that they should report it when it does occur. Schools set standards for appropriate behaviour and safety. They also have guidelines for reporting and responding to bullying when it occurs. The consequences for bullying should address what has happened and help to ensure it will not happen again.

It is very important for the bully to understand how his or her behaviour has affected the other person and to be clear not to repeat that behaviour. To help prevent bullying, children can be taught how to be respectful and caring towards others. Children who bully may appear confident but often lack skills for building positive friendships.

Learning to be more assertive can help those who are bullied to stand up for themselves. Learning the skills of assertiveness can also help those who bully find ways to communicate their wants, needs and opinions without becoming aggressive. Both those who are bullied, and those who do the bullying, will benefit from learning effective social and emotional skills.

*How parents and carers can help*

If your child is being bullied:

- listen and provide support to your child
- try to understand what has been happening, how often and how long
- encourage social skills, like being assertive, telling the bully to stop and seeking help
- support your child to think through different ways they could deal with the problem
- talk with your child’s teacher and ask for help
- keep talking with the school until your child feels safe.

If your child tells you about bullying he has seen or heard at school:

- encourage your child to stand up for the child who is being bullied
- encourage your child to report what he/she has seen or heard to school staff

If your child is doing the bullying:

- make sure your child knows the bullying behaviour is inappropriate and why
- try to understand the reasons why your child has behaved in this way and look for ways to address problems
- encourage perspective taking (eg “how would you feel if ...”)
- help your child think of alternative paths of action.

To help prevent cyber-bullying:

- supervise children’s use of electronic devices
- teach children about ways of keeping safe when using the internet and mobile phones.
Term 4 Newsletter Distribution - Email only - Please check your email inbox

To gain access to the weekly newsletter please email the school office with the preferred email addresses to which the newsletter will be delivered. There can be multiple email addresses for each family.

Please email your email address/es to office@hfmw.catholic.edu

Parents & Friends Committee Nominations

The Parents and Friends Committee will be holding its Annual General Meeting on Tuesday 17th November. At this meeting we will be referring to nominations to join the Parents and Friends Committee for the 2 year period 2016/2017. Parents wishing to join the committee are required to complete a nomination form that can be found on the School website, refer to the school community tab, or through the school office. Parents wanting to know more about the function of the committee are encouraged to contact a current Parents & Friends Committee member or staff members Eithne King or Paul Wakeling.

Nomination Forms for 2016-2017 – Due Thursday 5 November

Education Board Meeting Monday 19th October 7pm

Education Boards members are advised that the October Board meeting will be held next Monday 19th October. The agenda for the meeting has been distributed via email.

Grade 3/4 Parish Family Mass - Sunday 25th October - 10.30am

We welcome all Grade 3/4 families to the Parish Family mass to be held on Sunday 25th October. Attending families are requested to bring along a plate for the morning tea to be shared at the conclusion of the mass. Thank you in anticipation of your presence at the mass and for your contribution to morning tea.
Welcome back to Term 4! It is looking like it is going to be a very busy term as the year comes to a close.

Thank you for your support in Term 3. Lots happened: the School Disco was a great success as was the Footy Day lunch, the Cake stall and the Father's Day stall.

As always, Term 4 seems to be the busiest, so here are some dates to note in your diary.

**29th October - Mango Drive:** Final day for orders for the Mango drive to be in. A delivery date is to be confirmed. If you can't print the order form off, there are a few copies available in the office.

**30th October - World Teacher's Day:** Grade 5/6 are providing a delicious morning tea for the teachers and we need a few volunteers to do playground duty on the day!

**13th November - Social Evening.** This is a great opportunity to catch up with friends in a fun and social environment without the kids! It will be held at Mount Waverley Bowling Club. More details to follow.

**17th November - Annual General Meeting of the P&F:** The next meeting of the P&F will be the Annual General Meeting and the last meeting of 2015. Nominations for the P&F open soon. It will be held Tuesday 17th November at 7.30pm in the staffroom.

**19th November - Italian Day lunch.** The children will have the opportunity to have pizza and gelati as part of the Italian Day festivities. A notice will follow shortly. Please note: Orders need to be in on time as it won't be possible to accept late orders.

**27th November - Thank you Morning Tea for Volunteers:** The P&F will be hosting a thank you morning tea for all the volunteers that help out at school in so many different ways. Coffee and tea will be available from 8.30am, so even if you are working on that day, we hope you will be able to drop by.

**2016 Great Fete:** Planning is underway for the 2016 Fete. We still have a few roles that need filling, so if you feel you would like to help out, please let us know. It will take many hands to make an amazing fete! The roles are: Fete Convenor; Treasurer; Facilities; and Food Stalls. None of these roles act in isolation. There will be lots of help so if you feel you can fill one of these roles, please let us know.

Thank you again for your continued support. 2015 has been a busy and successful social and fundraising year for the P&F. Thank you to all the parents and friends that help out in countless ways. We couldn't do all that we do without the support of the school community.

Here's to a great Term 4!!
Kids Café Term 4

In Term 4, Kids Café will open at lunchtime on days over 30 degrees. Icy-poles and ‘Moosies’ will be the only items for sale at lunchtime. A message on the school app will be posted the day before indicating if Kids Café will be open the next day at lunchtime.

Kids Café will continue business as normal on Thursday and Friday at recess during term 4.

P&F Mango Drive: Bowen Mango Trays - $25

Just a quick reminder to everyone that all orders for trays of mangoes need to be returned to school by Thursday, 29 October. A tray of mangoes weighs approximately 7kg and will have 14-20 mangoes depending on size. If you are unable to print a copy of the order form, there are copies available in the spinner in the office. If you have any questions about the mangoes, please email julie.wood@msn.com. It won’t be long now and we can enjoy our mangoes! Once again, thank you for your support.
Free Shelving/Cabinets

This item is three units of bookshelves and cupboards.

The three units are designed to sit side by side and be fixed together.

The two end units are 500 deep x 1225 wide x 2300 high.

The middle unit is 500 deep x 1190 wide x 2300 high.

Excellent condition.

Books and other items on shelves are not included.

Shelving can unscrew from cupboards for the purpose of transporting.

Please contact Sarah Faraone if you are interested in the above.

Assistance with dismantling and re-assembly as well as transport can be arranged if difficult.